

(Notice Inviting Offer)

To,

M/s.-----

Sub: - Offers for "Annual Maintenance Contract (AMC) for RO Water purification system make: Eureka Forbes/Kent installed in NSIC Office Complex, New Delhi".

Sir,

You are requested to submit your most competitive offer in a sealed envelope for the work of AMC for RO System installed in various places at NSIC Head Office Complex, New Delhi for a period of one year as mentioned in **schedule of items, quantities & price (Annexure-A)** and as per the following terms and conditions mentioned below:-

1. The complete offer has to reach this office on or before **25/02/2010 up to 15.00 hrs** and will be opened on the **same day at 16:00 hrs**.
2. The intending tenderer have to submit proof of experience, copies of the work orders/ completion certificates etc. along with the offer.
3. The corporation reserves the right to accept or reject any or all quotations without assigning any reasons.
4. The tenderer should take into account basic price, work contract tax, service tax, excise duty, conveyance cartage and any other tax etc. The corporation shall entertain no extra claim what so ever during the tendency of the contract.
5. The AMC is for preventive as well as for break down maintenance.
6. The AMC is comprehensive and include repair and replacement of all parts i.e. pre-filter candle, compressor, thermostat, transformer, relay, carbon, worn out parts etc. will be made free of charge during the AMC Period. However supply of membrane if required it shall be provided by the corporation.

7. The complain/breakdown calls have to be attained within 24:00 hrs positively. The contractor has to maintain a register for the periodical inspections, which have to be undersigned by officer in-charge (Works). The contractor should depute only qualified/experienced technicians for carrying out the preventive maintenance work.
8. The validity of the quotation should be 90 days from the last date of the submission of tenders.
9. The AMC shall be for on year and the corporation reserves the right to enter into AMC for another year on the same terms and conditions depending on the services rendered by the bidder. The AMC shall be in force for the period of one year form the date of award the work.
10. If the tenderer fails to undertake the job satisfactorily at any period of time withdraws his services permanently or more than three consecutive weeks the corporation has every right to cancel the contract and forfeit the security deposit without assigning any reason what so ever.
11. The payment shall be released on quarterly basis on completion of the respective quarter, against the bill provided by the party on due certification of satisfactory services by officer in-charge. Quarter shall mean three months.
12. Penalty @ Rs. 350/- per day shall be deducted from the payment if complaints are not attended within the given period of time or within 24 hrs. from the time of lodging the intimation. After carrying out the repair, the service personnel shall submit the service report.
13. It will be the responsibility of successful bidder to submit the treated water test report from any reputed lab of all the RO Systems on quarterly basis.
14. The tenderer may inspect the premises for getting acquainted before submitting the quotations during office hours on any working day. Non-familiarity with the site condition will not be considered a reason either for extra claims or for not carrying out the work.

Thanking You.

Annexure-“A”

Schedule of items, quantities and price					
S.No.	Description	Unit	Qty	Rates (Rs.)	Amount(Rs.)
1.	Comprehensive Annual Maintenance contract of RO System of 25 LPH Installed at NSIC Office Complex, New Delhi as per scope of work. Make: - Eureka Forbes.	HO	06		
2.	Comprehensive Annual Maintenance contract of RO System of 15 LPH Installed at NSIC Office Complex, New Delhi as per scope of work. Make: Kent	HO	02		
3.	Comprehensive Annual Maintenance contract of RO System of 50 LPH Installed at NSIC Office Complex, New Delhi as per scope of work. Make: Kent	HO	01		
	Total		09 Nos		

Total in words: -

**(Signature of authorized representative
of tendered along with the stamp)**